

Adopted: May 12, 2009

### **Mandatory Orientation Meeting Attendance Policy**

At the beginning of each school year, a parent or legal guardian of every Academy student is required to attend a mandatory orientation meeting to review any policy changes and to renew their commitment to the Harbor culture.

A statement of understanding agreement will be signed by a parent or legal guardian and student prior to attending school or any school related function.

If the parent or legal guardian does not attend a Mandatory Orientation Meeting the student(s) will receive an absence, and the absence will be applied to the attendance record for those students. The Absentee policy will apply.

All mandatory orientation meetings will be advertised with a schedule of times and places at least one month prior to the event. The advertised information will include the date, time and place.

If the parent or legal guardian cannot attend, a written explanation must be submitted to the Administrator prior to the last scheduled event.

It will be at the Administrator's discretion and a written approval from one Board member to excuse or not excuse the absence and document as required.